

South Muskham/Little Carlton Parish Council

Minutes of the Parish Council Meeting held on Wednesday, 18th June 2025 at 7.30pm in the Small Hall, South Muskham Village Hall

Membership: K Brown, D Catanach (Chair), R Gill, and G Shearing

021.25/26 **Apologies for Absence**

Apologies – received and accepted from Councillor Briggs-Price, Jarvis & Tilbury

022.25/26 **Declarations of Interest**

There were none to record

Open Session

There was no open session.

023.25/26 **Chair's Report**

The Chair reported on the JPAG meeting held on 11th June 2025. Details in connection with actions the Parish Council could take had been circulated to Members by the Clerk. The Chair had taken photographs as outlined in the email.

The Clerk was asked to log the poor condition of Bathley Lane and Crow Park Lane with Via.

Reference was made to the poor signage of the A1 northbound closure as it did not indicate the closure was at night. The Chair considered this was leading to more traffic travelling through Little Carlton.

024.25/26 **To approve the Minutes of the meeting held on 21st May 2025**

The minutes of the meeting held on 21st May 2025 were accepted as a true record and signed by the Chair.

025.25/26 **Matters arising from the Minutes not covered elsewhere on the Agenda**

The Chair asked whether there had been any more incidents relating to human excrement. The Clerk advised that Environmental Health had investigated but had found no evidence of fouling. Members had been asked to update the Clerk if any further instances were witnessed.

026.25/26 **Planning**

26.1 **25/00807/FUL – The Gables, Church Lane, South Muskham - Proposed Replacement Dwelling**

After consideration, objection was raised to this application on the grounds that the design and appearance was too intrusive on, and out of character with, the existing street scene. It would lead to overlooking and loss of privacy of the adjacent properties, all of which were single storey dwellings

- 26.2 25/00774/HOUSE – Crows Nest, Crow Lane, South Muskham - Two Storey Side Extension & Porch Extension
After consideration, no objection was raised to this application.
- 26.3 Decision Notice - 24/00304/FULM – Burr ridge Farm, Crab Lane, North Muskham - Change of use from agricultural to dog walking field. Erection of fencing
Members noted the decision notice granting planning permission for the application as outlined.
- 027.25/26 **Financial Issues**
- 27.1 To record Receipts
- NSDC Flood Resilience Grant Payment - £1308.96
- 27.2 Invoices for payment:
- Clerk's Wages (May) - £329.44
 - HMRC PAYE (May) - £82.40
 - Norwell Groundcare – Inv 80 - £90
 - Bank Charges - £8.00
 - Transfer to NatWest - £4,600
 - Newark & Sherwood District Council – Aqua Sacs - £453.60
 - Notts ALC – 2025-26 Subscription - £163.64
- 27.3 To note the Parish Council's financial position as at 31st May 2025
Members noted the Parish Council's financial position as at 31st May 2025, with a balance of £41,150.85 in the Deposit Account and £20,776.63 in the current account.
- 27.4 To note completion of the Internal Audit of the financial accounts for the year ending 31st March 2025
The Clerk advised that the Internal Audit had now been completed, and the report had been signed by the Auditor.
- 27.5 To agree the Exemption Certificate for the 2024-25 Financial Year
Members received, noted and agreed the Exemption Certificate as at 31st March 2025 and AGREED that it should be signed by the Chairman.
- 27.6 To consider the Annual Governance Statement for the 2024-25 Financial Year
Members received, noted and agreed the Accounting Statement as at 31st March 2025 and AGREED that it should be signed by the Chairman.
- 27.7 To consider the Accounting Statement for the 2024-25 Financial Year
Members received, noted and agreed the Accounting Statement as at 31st March 2024 and AGREED that it should be signed by the Chairman.
- 028.25/26 **Parish Council Matters**
- 28.1 To receive an update on the Joint Parishes Action Group
The Chair advised that a representative from One Earth Solar had attended the JPAG meeting. One Earth Solar was about three months ahead of the GNR Solar in the process. After discussion it had been agreed that a joint letter would be sent to Robert Jenrick MP requesting support. All other matters had been referred to in the email forwarded from the Clerk.
- 28.2

Email: clerk@smlcpc.org Tel: 07946 601364

- 28.3 To note the invitation to the County Council Civic Service at Southwell Minster on Sunday, 6th July 2025 at 3pm
Members noted the invitation to the County Council Civic Service at Southwell Minster on Sunday, 6th July 2025.
- 28.4 To consider a request to arrange Defib Training for residents and to meet the costs of any room hire
Members AGREED to meet the cost of room hire for Defib training for residents. The Clerk was asked to seek expressions of interest from residents by promoting the training on social media and in the Muskham Magazine.
- 28.5 To consider ways in which support can be given to St Wilfrid's Church
Members considered ways in which the Parish Council could support St Wilfrid's Church. After discussion, it was AGREED that the Parish Council would consider supporting a specific project should one be identified by the PCC. The Clerk was asked to feed this back to the Church Wardens.
- To note Publication of the Inspector's Report for the Nottinghamshire and Nottingham Waste Local Plan
Members noted the publication of the Inspector's Report.
- 029.25/26 **Beckett Field**
The Clerk confirmed that the Cougars had been asked to report any defects that may come to light in the pavilion. Concern had been raised in relation to the doorway which Councillor Jarvis would investigate.

The Clerk was asked to seek clarification in relation to the use of the field by the Cougars for the 2025-26 Season.
- 030.25/26 **Flooding, Drainage & Emergency Planning**
The Clerk advised that the contractor would shortly commence the work to install the concrete path from the container to the village hall. Funding for this work had been received through the District Council's Flood Grant Scheme.
- 031.25/26 **Highways**
In addition to the matters outlined in the Chair's Report the Clerk was asked to report the pothole on Great North Road and the requirement to side up the footpath between South Muskham and North Muskham.

The Clerk confirmed that the Rights of Way team had confirmed that FP2A was included on the maintenance schedule to be cut twice a year.
- 032.25/26 **Nottinghamshire Association of Local Councils**
- 32.1 June Newsletter
A copy of the June Newsletter had been forwarded to Members for information.
- 32.2 To receive details of the Annual General Meeting
It was AGREED that the Clerk be nominated as the Parish Council's voting delegate at the AGM.

033.25/26 **Correspondence Received**

The Clerk referred to correspondence received from Newark & Sherwood District Council in relation to a consultation on Community Infrastructure Levy funding. This item would be included on the July agenda for consideration.

034.25/26 **Other matters arising not on the agenda**

No other matters were raised.

Next Meeting – Parish Council - Wednesday, 16th July 2025 at 7.30pm at the Village Hall, South Muskham

The meeting was closed at 8.24pm